



Vietnamese-American Association of Raleigh (VAAR)

2024 Tết Festival (Xuân Giáp Thìn 2024)

Sunday, January 21, 2024 (10:00 AM – 2:30 PM & 6:00 PM – 11:30 PM)

Dorton Arena, NC State Fairgrounds - 1025 Blue Ridge Rd, Raleigh, NC

BOOTH REGISTRATION FORM

Name of individual or organization: _____

Address of the individual or organization: _____

Contact person: _____

Telephone: _____ Email: _____

Non-profit or religious organization? Yes No

Type of booth requested:

FOOD BOOTH (120V electrical outlet ? Yes No)

Day Event only (\$350)

Both Day & Night Events (\$500)

NON-FOOD BOOTH (120V electrical outlet ? Yes No)

Day Event only (\$200 non-profit group ; \$250 other groups)

Both Day & Night Events (\$250 non-profit group ; \$300 other groups)

List the specific products, services or food items you or your organization will display or sell:

▪ Number of additional volunteer tickets requested*

**refer to note#6 on the back of this form for number of free volunteer tickets per booth*

- Volunteer Tickets for Day-Time Event (\$10/ticket) _____ x \$10 = \$ _____
- Volunteer Tickets for Day & Night-Time Events (\$50/ticket) _____ x \$50 = \$ _____

By signing this form, I agree to all the rules stipulated on the back of this form and also agree to indemnify and hold harmless VAAR and any of its officers and agents against any and all losses, claims, damages and liabilities arising out of or in connection with my participation and/or my organization's participation in the Raleigh Tết Festival.

Signature

Printed Name

Date

- 1) You must follow CDC's food safety guidelines posted at <https://www.cdc.gov/foodsafety/keep-food-safe.html>. Please also review the printable version of Food Safety Information sent to you along with this form.
- 2) VAAR reserves the right to reject the sale or display of any offensive items including sexual, religiously fanatic or pro-communist materials.
- 3) Food and non-food booth dimensions are 10'x10' and 8'x10', respectively; each booth is equipped with two chairs and one 8' table (non-food booth) or two 8' tables (food booth).
- 4) Booth fee includes one electrical outlet, if needed. Please contact VAAR if additional outlets are required (\$25 extra charge for each additional outlet).
- 5) No open flames or gas appliances are permitted in the building.
- 6) Each **non-food booth will get two free admission passes** and each **food booth will get three admission passes**. Additional booth personnel will need to buy tickets at the gate or vendors can pre-purchase volunteer tickets through VAAR at a discount (**maximum 5 discounted tickets per non-food booth and 10 discounted tickets per food booth**). This rule will be strictly enforced by State Fairgrounds staff.
- 7) **Registration form and check (payable to VAAR) must be received by 11:59 PM, December 17, 2023.** Mailing address: **VAAR**, PO Box 41163, Raleigh, NC 27629. The form can also be sent by email to both of these addresses: hung-vaar@outlook.com and justin.nguyen.nc@gmail.com by the same deadline.
- 8) Your timely response is essential. **Due to limited space, each individual or organization is allowed to register for one booth.** If you have a need for two booths, you can request for it and we will review your needs. Submitting the application does not mean you will automatically have a booth assignment. Applications will be accepted and booths will be assigned based on the order in which applications are received and space availability at that time.
- 9) VAAR will assign booth locations and will inform all vendors by telephone and/or email on or before Friday, January 19, 2024.
- 10) To decorate the booth, prepare the food and get ready for the general public:
 - a. vendors of the day-time event are allowed to access the building starting at 5:00 PM (Jan 20) and 8:00 AM (Jan 21).
 - b. vendors of the night-time event are allowed to access the building starting at 3:00 PM (Jan 21).
- 11) For further details or questions, please contact:

Hung Nguyễn at hung-vaar@outlook.com or (919) 737-5944

- Or -

Chánh Nguyễn at justin.nguyen.nc@gmail.com or (919) 395-6592