



Vietnamese-American Association of Raleigh (VAAR)

2018 Tết Festival (Xuân Mậu Tuất 2018)

Saturday, February 10, 2018 (10:30am – 2:30pm & 6:00pm – 11:30pm)
Dorton Arena, NC State Fairgrounds - 1025 Blue Ridge Rd, Raleigh, NC

BOOTH REGISTRATION FORM

Name of individual or organization: _____

Address of individual or organization: _____

Name of organization contact person: _____

Telephone: _____ Email: _____

Non-profit or religious organization? Yes No

Type of booth requested:

FOOD BOOTH (120V electrical outlet ? Yes No)

Day Event only (\$250) **Night Event only (\$250)**

Both Day & Night Events (\$400)

NON-FOOD BOOTH (120V electrical outlet ? Yes No)

Day Event only (\$150 non-profit group ; \$200 other groups)

Night Event only (\$150 non-profit group ; \$200 other groups)

Both Day & Night Events (\$250 non-profit group ; \$300 other groups)

List the specific products, services or food items you or your organization will display or sell:

▪ Number of additional volunteer tickets requested*

**refer to note#8 on the back of this form for number of free volunteer tickets per booth*

• Volunteer Tickets for Day-Time Event (\$7/ticket) _____ x \$7 = \$ _____

• Volunteer Tickets for Day&Night-Time Events (\$20/ticket) _____ x \$20 = \$ _____

By signing this form, I agree to all the rules stipulated on the back of this form and also agree to indemnify and hold harmless VAAR and any of its officers and agents against any and all losses, claims, damages and liabilities arising out of or in connection with my participation and/or my organization's participation in the Raleigh Tết Festival.

Signature

Printed Name

Date

GENERAL RULES & NOTES

- 1) The sale of bottled water and soda will not be allowed. These items will be sold exclusively by VAAR.
- 2) You must follow Wake County Health Department's food safety guidelines posted at www.wakegov.com/food/festivals/Pages/default.aspx.
- 3) All food vendors must attend an information session on food safety guidelines organized by VAAR. Booth registration is automatically rejected if you do not attend the information session. The tentative date and location of the session are as follows:

Date and Time: January 20, 2018, 10:15am – 11:45am

Location: Marsh Creek Community Center, Art Room

3050 N New Hope Rd, Raleigh, NC 27604
- 4) VAAR reserves the right to reject the sale or display of any offensive items including sexual, religiously fanatic or pro-communist materials.
- 5) Food and non-food booth dimensions are 10'x10' and 8'x10', respectively; each booth is equipped with two chairs and one 8' table (non-food booth) or two 8' tables (food booth).
- 6) Booth fee includes one electrical outlet, if needed. Please contact VAAR if additional outlets are required (\$25 extra charge for each additional outlet).
- 7) No open flames or gas appliances are permitted in the building.
- 8) Each non-food booth will get two free admission passes and each food booth will get three admission passes. Any additional booth personnel will need to buy tickets at the gate or vendors can pre-purchase volunteer tickets through VAAR at a discount. This rule will be strictly enforced by State Fairgrounds staff.
- 9) Registration form and check (payable to VAAR) must be received by 11:59pm, January 27, 2018. Mailing address: **VAAR**, PO Box 41163, Raleigh, NC 27629. The form can also be sent by email to hung-vaar@outlook.com by the same deadline.
- 10) VAAR will assign booth locations and will inform all vendors by telephone and/or email on or before Thursday, February 08, 2018.
- 11) To decorate the booth, prepare the food and get ready for general public:
 - a. vendors of the day-time event are allowed to access the building starting at 5 pm (Feb 09) and 8 am (Feb 10).
 - b. vendors of the night-time event are allowed to access the building starting at 3:30 pm (Feb 10).
- 12) Please contact Hung Nguyễn at hung-cary@outlook.com or (919) 737-5944 for further details or questions.